



**Office of Injured Employee Counsel**  
**Business Unit # 44800**  
**Purchase Order # 17-0102**  
**Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/23/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **10/13/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SHARON RUTH PIKE DBA CAPITOL RUBBER STAM  
 3314 S CONGRESS AVE  
 AUSTIN TX 787046441  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1742480068

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P.O. 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** Andrea Toscano  
**Phone:** 512/676-6142  
**Fax:** 512/463-6159  
**Email:** andrea.toscano@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

The Purchase Order (PO) is subject to termination or cancellation, without penalty to OIEC, either in whole or in part, subject to the availability of state funds. OIEC is a state agency whose authority and appropriations are subject to actions of the Texas Legislature. If OIEC becomes subject to a legislative change, revocation of statutory authority, or lack of appropriated funds that would render the vendor's delivery or performance under the PO impossible or unnecessary, the PO will be terminated or canceled and be deemed null and void. In the event of a termination or cancellation under this Section, OIEC will not be liable to the vendor for any damages that are caused or associated with such termination or cancellation and OIEC will not be required to give notice.

The State of Texas has adopted a policy and process encouraging the use of negotiation and mediation to resolve contract claims against the state. All contract claims made against the Office of Injured Employee Counsel must adhere to the process under Texas Government Code, Chapter 2260, Resolution of Certain Contract Claims Against the State.

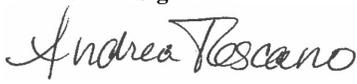
Invoicing: To ensure prompt payment, the vendor must include the following information on all the invoices: (1) the above reference PO Number (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification: The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

\*\*\*\*\*  
 QUOTE DATE: 09/2/2016  
 QUOTE #: EMAIL  
 QUOTED BY: LORA HEGWOOD | (512) 447-0335  
 orders@capstamp.com  
 \*\*\*\*\*  
 \*\*\*\*\* ENSURE PO# APPEARS ON INVOICE AND FORWARD TO: invoices@tdi.texas.gov \*\*\*\*\*

10/13/2016  
 POCN #1: Change was made to add \$7 for shipping.

**Authorized Signature**  
  
 10/13/2016

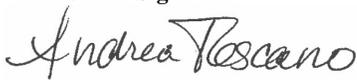


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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Self-inking and ability to re-ink signature stamp for Jessica Barta. Blue Ink. Signature sample attached to line 1.	615/77	1.0000	EA	\$20.00	\$20.00	10/07/2016
	Ship To:	2M0002					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$20.00"/>
					ReqID: 0000001341		
						<b>Item Total for Line # 1</b>	<input type="text" value="\$20.00"/>
2- 1	Estimated shipping and handling.	962/86	1.0000	EA	7.00000 \$	7.000 \$	10/07/2016
	Ship To:						
						<b>Schedule Total</b>	<input type="text" value="\$7.00"/>
					ReqID: 0000001341		
						<b>Item Total for Line # 2</b>	<input type="text" value="\$7.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$27.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
  
**10/13/2016**