



**Office of Injured Employee Counsel  
Business Unit # 44800  
Purchase Order # 17-0005**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/01/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** ALLIANCE WORK PARTNERS  
2525 Walling Wood Dr  
Building 5  
Austin TX 78746-0000  
**United States**

**Ship To:** 2M0003  
No Physical Shipment  
United States

**Vendor ID:** 1741847991

**Purchaser:** Chastity Marion  
**Phone:** 512/676-6151  
**Fax:** 512/463-6159  
**Email:** chastity.marion@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P.O. 149104  
Austin TX 78714-9104  
United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Reference email from EAP representative Daniel Alarcon dated 3/15/16 for price and service details.

Services to be provided for FY17: September 1, 2016 through August 31, 2017

The Purchase Order (PO) is subject to termination or cancellation, without penalty to OIEC, either in whole or in part, subject to the availability of state funds. OIEC is a state agency whose authority and appropriations are subject to actions of the Texas Legislature. If OIEC becomes subject to a legislative change, revocation of statutory authority, or lack of appropriated funds that would render the vendor's delivery or performance under the PO impossible or unnecessary, the PO will be terminated or canceled and be deemed null and void. In the event of a termination or cancellation under this Section, OIEC will not be liable to the vendor for any damages that are caused or associated with such termination or cancellation and OIEC will not be required to give notice.

The State of Texas has adopted a policy and process encouraging the use of negotiation and mediation to resolve contract claims against the state. All contract claims made against the Office of Injured Employee Counsel must adhere to the process under Texas Government Code, Chapter 2260, Resolution of Certain Contract Claims Against the State.

OIEC Contact:  
Janisse Duarte, janisse.duarte@oiec.texas.gov; (512) 804-4181

AWP Contact:  
Daniel Alarcon, Account Specialist, dalarcon@alliancewp.com; (512) 343-9595 ex. 336

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

**Authorized Signature**

*Chastity Marion, CTCM, CTAM*

**08/25/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	EAP Services. Period 9/1/16 - 8/31/17.	952/38	12.0000	MO	\$349.44	\$4,193.28	09/01/2016
	Service Includes: 1-6 Session Model (per person, per problem, per year) 2 Personal/Professional Training Hours Law Access HelpNet WorkLife SafeRide						
						<b>Schedule Total</b>	\$4,193.28
					ReqID: 0000001275		
	\$2.08 PEPM x 168 employees = \$349.44 per month x 12 months = \$4193.28					<b>Item Total for Line # 1</b>	\$4,193.28

**Total PO Amount** \$4,193.28

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Charity Major, CTCM, CTAM*

**08/25/2016**