



**Ofc of Injured Employee Counsel
Business Unit # 44800
Purchase Order # 16-0131
Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **K** Date: **04/28/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **05/26/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Constant Contact
1601 Trapelo Road Ste 329
Waltham MA 02451-7357
United States

Ship To:

Vendor ID: 1043285398

Bill To: Attn: Acctng - Mail Code 108-3A
P.O. 149104
Austin TX 78714-9104
United States

Purchaser: 512/676-6142
Phone: 512/463-6159
Fax: andrea.toscano@tdi.texas.gov
Email:

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

The Purchase Order (PO) is subject to termination or cancellation, without penalty to OIEC, either in whole or in part, subject to the availability of state funds. OIEC is a state agency whose authority and appropriations are subject to actions of the Texas Legislature. If OIEC becomes subject to a legislative change, revocation of statutory authority, or lack of appropriated funds that would render the vendor's delivery or performance under the PO impossible or unnecessary, the PO will be terminated or canceled and be deemed null and void. In the event of a termination or cancellation under this Section, OIEC will not be liable to the vendor for any damages that are caused or associated with such termination or cancellation and OIEC will not be required to give notice.

The State of Texas has adopted a policy and process encouraging the use of negotiation and mediation to resolve contract claims against the state. All contract claims made against the Office of Injured Employee Counsel must adhere to the process under Texas Government Code, Chapter 2260, Resolution of Certain Contract Claims Against the State.

Vendor: www.constantcontact.com
Customer service: 1 (866) 289-2101
Sales: 1 (855) 783-2308
Billing support: 1 (855) 229-5506

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

05/26/2016

POCN #1: Change was made to correct pricing from \$204 to \$183.43. Also to change purchaser from Joann Johnson to Andrea Toscano.

Authorized Signature

Andrea Toscano

05/26/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Renewal for a 1 year subscription to Constant Contact - Email Marketing. The subscription is for Tracy Bracy. \$204 for this subscription.	715/10	1.0000	YR	\$183.43	\$183.43	05/03/2016
Ship To:						Schedule Total	<input type="text" value="\$183.43"/>
						ReqID:	
						0000001260	
Vendor: www.constantcontact.com							
Jessica Corna approved this purchase.						Item Total for Line # 1	<input type="text" value="\$183.43"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

Andrea Toscano

05/26/2016