



Ofc of Injured Employee Counsl
Purchase Order # 44800 16-0102

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **02/29/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Renaissance Hotel Operating Company
 PO Box 403655
 Atlanta GA 30384-3655
 United States

Ship To: 2M0003
 No Physical Shipment
 United States

Vendor ID: 1860280338

Purchaser: Chastity Marion
Phone: 512/676-6151
Fax: 512/463-6159
Email: chastity.marion@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
 P.O. 149104
 Austin TX 78714-9104
 United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Vendor, Renaissance Austin Hotel, shall provide Meeting Rooms for the Office of Injured Employee Counsel (OIEC) Customer Service Rep. Conference from August 18 - 19, 2016.

Services shall be provided in accordance with this purchase order and following document, incorporated herein by reference for all purposes: Groups Sales Agreement between Renaissance Austin Hotel and OIEC Reference #M-5RUTJ72, executed 2/24/16.

OIEC Contact:
 Janisse Duarte, (512) 804-4182, janisse.duarte@oiec.texas.gov

Renaissance Contact:
 James Gossett, (469) 443-9510, james.gossett@marriott.com

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

The State of Texas has adopted a policy and process encouraging the use of negotiation and mediation to resolve contract claims against the state. All contract claims made against the Office of Injured Employee Counsel must adhere to the process under Texas Government Code, Chapter 2260, Resolution of Certain Contract Claims Against the State.

The Purchase Order (PO) is subject to termination or cancellation, without penalty to OIEC, either in whole or in part, subject to the availability of state funds. OIEC is a state agency whose authority and appropriations are subject to actions of the Texas Legislature. If OIEC becomes subject to a legislative change, revocation of statutory authority, or lack of appropriated funds that would render the vendor's delivery or performance under the PO impossible or unnecessary, the PO will be terminated or canceled and be deemed null and void. In the event of a termination or cancellation under this Section, OIEC will not be liable to the vendor for any damages that are caused or associated with such termination or cancellation and OIEC will not be required to give notice.

Authorized Signature

Chastity Marion, CTCM, CTAM

02/29/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Rental of the Brazos Room (General Session) from 8/18/16 - 8/19/16 for the Office of Injured Employee Customer Service Rep. Conference. Schoolroom setup. \$550 per day.	971/65	2.0000	EA	550.00000	1100.00	08/19/2016
						Schedule Total	<input type="text" value="1100.00"/>
						<u>ReqID:</u> 0000001212	
						Item Total for Line # 1	<input type="text" value="1100.00"/>
2- 1	Estimated service charge and applicable taxes (rate in effect the dates of the event).	971/65	1.0000	LOT	275.00000	275.00	08/19/2016
						Schedule Total	<input type="text" value="275.00"/>
						<u>ReqID:</u> 0000001212	
						Item Total for Line # 2	<input type="text" value="275.00"/>
						Total PO Amount	<input type="text" value="1375.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature
Charity Main, CTCM, CTM
02/29/2016